



Future Meeting Arrangements June 2018 to June 2019

5 February 2018

Purpose of Report

- 1 To advise members of the proposed schedule of meetings for the Lothian Valuation Joint Board for the period to June 2019 and arrangements for meetings of the Joint Consultative Group.

Main report

- 2 The meetings of the Lothian Valuation Joint Board have been arranged on an approximate twelve-week cycle adjusted, as far as possible, to take into account the meeting schedules of the constituent authorities represented on the Board.
- 3 It has been normal practice to schedule meetings of the Joint Consultative Group (JCG) approximately two weeks in advance of the Board. However, as these meetings have been infrequent, agreement has been reached with the trade union (UNISON) that meetings will be arranged on an "on request" basis.
- 4 Proposed dates for meetings of the Joint Board for the period to June 2019 are shown below. Specific meetings are included to consider the Joint Board's Revenue Budget for 2019/20 as well as the Unaudited Accounts for 2017/18 and 2018/19.

Proposed Date	Time
Monday 18 June 2018 (Unaudited Accounts)	10:00am
Monday 3 September 2018	10:00am
Monday 5 November 2018	10:00am
Monday 4 February 2019 (Revenue Budget)	10:00am
Monday 22 April 2019	10:00am
Monday 17 June 2019 (Unaudited Accounts)	10:00am

Recommendations

5 The Board is asked:

- 5.1 To approve the schedule of meetings as detailed for the period June 2018 to June 2019.
- 5.2 To agree that meetings of the Joint Consultative Group would be held on an “on request” basis.

Andrew Kerr
Chief Executive and Clerk

Appendices None

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**Background
Papers** None